



City of Glendale Public Works Integrated Waste



APPLICATION FOR EXEMPTION TO MANDATORY COMMERCIAL RECYCLING (MCR) AND MANDATORY COMMERCIAL ORGANICS RECYCLING (MOR) REQUIREMENTS

What's Required?

Businesses, commercial complexes and multi-family properties must have recycling and organics collection service. These requirements are contained in State Laws AB 341, AB 1826, SB 1383, as well as the Glendale Municipal Code (Chapter 8.44.150.D and 160).

Exemptions will only be permitted upon verification by City staff.

Under what situations are exemptions granted?

- 1) Lack of sufficient space
- 2) Current self-haul efforts result in a significant reduction in waste
- 3) Business generates minimal amounts of organic waste per week (*de minimis*)
- 4) Extraordinary and unforeseen events (limited term exemption)

How is the application processed?

Complete and submit this form to obtain a waiver from compliance requirements. Staff will review the application to determine if an exemption is applicable. Waivers must be recertified in writing every five (5) years.

The City will not review incomplete applications. To expedite the application review, photographic evidence should be submitted for:

- *De Minimis* situations: photos should be submitted of all trash contents in the container on site each day over a work week.
- Physical space waivers: photos to include both interior and exterior images of all waste enclosure/areas on the property. Please also submit the documentation done by City staff, your hauler, a licensed architect or engineer.

Waivers are subject to change, inspection, and investigation at random by the City pursuant to 8.44.170 of the Glendale Municipal Code, and must be submitted every five (5) years.

Applications must be submitted on-line. Supporting documentation can be submitted to:
franchise@glendaleca.gov.

**APPLICATION FOR EXEMPTION TO MANDATORY COMMERCIAL RECYCLING
(MCR) AND MANDATORY COMMERCIAL ORGANICS RECYCLING (MOR)
REQUIREMENTS**

Name of Business or Complex Name:

(Enter the name of the business or the commercial/multi-family complex):

City of Glendale Business Address/Zip Code:

(Include a suite or unit number if applicable)
(Do not use a PO Box number)

Business Billing Address/Zip Code:

Business Type (check or highlight one only, for mixed use check other):

- ☐ Business
- ☐ Commercial Complex
- ☐ Government
- ☐ Multi-Family Property of 4 units or less
- ☐ Multi-Family Property of 5 units or more
- ☐ Non-Profit
- ☐ Other

If reporting for a real estate complex or as a commercial property manager, provide a list of businesses at the complex (i.e., tenants) to franchise@glendaleca.gov.

Contact Information

(Person responsible for garbage and recycling service account property)

Name	
Title	
Email Address	
Phone Number	
Business Type and SIC/NAICS Code (Ex. restaurant, hair salon, office, retail, automotive repair, etc.)	

Enter the number of employees or units, (as applicable):

Businesses (number of employees):	
Commercial Real Estate (number of units):	
Multi-Family Complexes (number of residential units):	

Solid Waste Collection Service Provider (select one only)

Zone A: Northwest Quadrant:	Southland Disposal Company	
Zone B: Northeast Quadrant:	Athens Services	
Zone C: Southwest Quadrant:	Waste Management	
Zone D: Southeast Quadrant:	NASA Services, Inc.	

Waiver of Recycling or Organics Collection Requirements:

All or some obligations for Business and/or Multi-Family Dwellings may be waived subject to City approval (Glendale Municipal Ordinance No. 5967, Section 8.44.160) for the following:

Method of Alternative Compliance or Service Verification	Recycling	Organics
Self-haul service Business hauls organic waste or recyclables directly and maintains documentation. Materials self-hauled to:		
Alternative haul Service provided by non-franchised hauler (such as a landscaper or recycler). Provide name of hauler and amount serviced (i.e. 3-30 gsl bags greenwaste/week:		
<i>De minimis.</i> Service level 2 cy or more: generates less than 20 gallons per week Service level 2 cy or less: generates less than 10 gallons per week		
<i>De minimis (due to temporary closure).</i> Generates less materials due to extraordinary and unforeseen events (limited term).		
Physical Space Inadequate space for recycling/organics bins. A hauler, licensed architect, or licensed engineer determined there is not adequate space for separate containers.		
Shared bin or cart use Services are shared with a neighboring business. Name of other business:		

1) Recycling includes bottles, cans, metals, plastics, glass, printing and writing paper, and paper products that are not soiled by food.

2) Organics include food, grass clippings, shrubbery, leaves, tree trimmings, small branches, flowers, plant stalks, wood and other plant material, organic textiles and carpets, lumber, wood, food-soiled paper products, printing and writing paper, manure, biosolids, digestate, and sludges.

SIGN AND ACKNOWLEDGMENT

By submitting this form, I acknowledge that:

I understand that if inadequate details are provided when the application is submitted (such as photographs or explanations) that the application may be deemed incomplete by the City.

Signing this waiver does not constitute a guaranteed or automatic waiver, and even if a waiver is granted the City may revoke such waiver at any time.

I, the owner/property manager/designee, have read the foregoing document and that the facts I have state herein are true to the best of my knowledge. I understand that by submitting this form, there is no guarantee that waiver will be granted and that information will be confirmed independently by the City of Glendale at any time, even after waiver is granted.

I waive all liabilities on the City of Glendale for any discrepancies caused by approval or denial of a waiver.

Please download form locally on your computer prior to pressing submit. If you are unable to submit, please email form to franchise@glendaleca.gov or mail to

Integrated Waste-Waiver Exemption, 548 W. Chevy Chase Dr., Glendale, CA 91204

Reserved for City Staff	
Reviewed by	
Site inspection Date	
Notes	
Approved/Denied	
Recorded in Recyclist	

